

Community Schools Strategic Site Plan (CSSSP)

Communication with Families – Assets Scan



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

School:

Lever	Emerging	Developing	Thriving
ACCESSIBILITY	<ul style="list-style-type: none"> School secretary maintains parent info bulletin board about school vision, programs, special events, parent meetings & organizations, opportunities for involvement No on-going structure for parent to parent, or parent to teacher exchange/problem solving Written and verbal communication is provided in language of the parents and the school provides translators as needed Principal has established office hours to meet with parents 	<ul style="list-style-type: none"> School produces regular newsletter and updates website with up to date information about the school site plan, programs, special events, parent meetings & organizations, opportunities for involvement, office and teacher contact information Principal is present at PTA/ELAC/SSC meetings and holds monthly coffee chats to provide information about student achievement and to encourage partnership between home and school There is a Family Resource Room/Center and a designated family liaison that helps teachers connect to families and bridge barriers of language and culture 	<ul style="list-style-type: none"> A teacher liaison is designated to facilitate communication and partnership between the FRC and the teaching staff Parents regularly use email and the website to communicate with teachers, counselors, and administrators. Parent participants on site governance and parent groups represent all family backgrounds and cultures. Parents are consistently encouraged to come into the classroom to see what their child is learning and are given the opportunity to follow up with questions and comments. Parent volunteers design and update the parent partnership board with information about upcoming events, elections, ways for parents to participate on campus or at home.
FEEDBACK	<ul style="list-style-type: none"> The school is in compliance with federal regulations for sharing performance info with families, but may be selective about the info it shares. The school establishes a system for receiving comments/suggestions from parents, but no formal communication back out about receiving the comment or how the suggestion was taken into consideration 	<ul style="list-style-type: none"> PTA/parent group leaders complete annual survey to share information and concerns about student needs, reaction to school programs, school climate and culture and satisfaction with their involvement in school and at home. The results guide the development of family engagement activities. 	<ul style="list-style-type: none"> School is transparent with families about how the school is doing, and uses multiple creative ways to ensure this information reaches all families. Staff, administration, and parents work together to develop strategies for improvement based on feedback gathered from annual parent survey and community meetings on CSSSP.

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Family Engagement Assets Scan

School:



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SCHOOL DISTRICT

Community Schools, Thriving Students

Lever	Emerging	Developing	Thriving
STRUCTURES AND POLICIES	<ul style="list-style-type: none"> Families’ concerns or questions are respectfully responded to but not always in timely manner. School informs parents about the schools’ clearly defined policies and procedures. Teachers share their homework policy at Back to School night 	<ul style="list-style-type: none"> School-wide policy in place that requires teachers to communicate frequently with parents about curriculum, homework, and how parents can support learning at home School organizes meetings to inform parents about school policies and procedures and is available to address parents’ questions and concerns. Structure in place to support communication between the FRC, families, teachers, program staff, and the principal Family concerns are responded to in timely manner 	<ul style="list-style-type: none"> Families are encouraged to share concerns or questions. School staff engages families in collaborative problem-solving Most parents are aware of, and support the school policies and procedures. Evaluation of communication structures is captured by annual family engagement survey.
BUILDING RELATIONSHIPS	<ul style="list-style-type: none"> School staff believes that parents can be effective partners and discusses ways to involve parents in the academic process. The school successfully reaches some families, but usually not able to reach the traditionally uninvolved families. School shares with families its hopes and dreams for their students. Parents are warmly welcomed upon entering the office. 	<ul style="list-style-type: none"> School asks parents about their hopes and dreams for their student. School staff affirms students’ cultures and history in school resources, classroom lessons, and activities. Teachers, staff, and admin are formally trained to communicate and problem solve with families in ways that strengthen partnerships between home and school. 	<ul style="list-style-type: none"> School is relentless in ensuring every students’ family is engaged in the success of their student. The school is creative in reaching all families regardless of circumstance. Parents meet with teachers to set high expectations for their student’s achievement. All parents of all backgrounds feel welcomed at school. This is evidence through the annual family engagement survey. The principal is regularly outside at the beginning and end of school day greeting students and families as they come and go.